

Setup Instruction for TntConnect & Staff Portal

1. Browse to <https://www.mytntware.com/dataserver/gsn/staffportal/>

Sign In

Create KEY Account

First Name

Last Name

Password

Confirm Password

Your password must be at least 8 characters and include at least one uppercase, number, or special character.

CONTINUE

Help English

Simple. Powerful. Safe.

Over 85 organizations trust the Key.

Learn More.

ACCOUNT

Step #1 is how you register with our server. If you skip this step you will not be able to connect to the GSN server and therefore not be able to complete the process successfully.

2. Sign in using The Key. If you already have a “The Key” login through Campus Crusade for Christ you can use that login information. If not, you will need to set one up by clicking on Create Key Account link.
3. Register with our DataServer using the registration code. **You should enter your Staff account number.**

Welcome, ! In order to verify your identity, please enter your registration code.

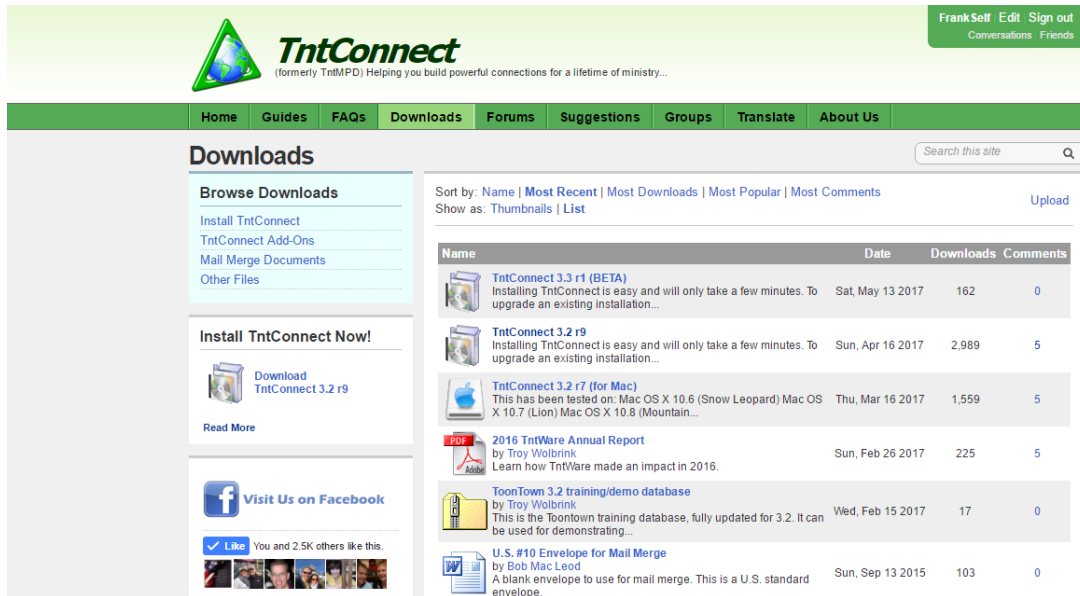
Registration Code

Register

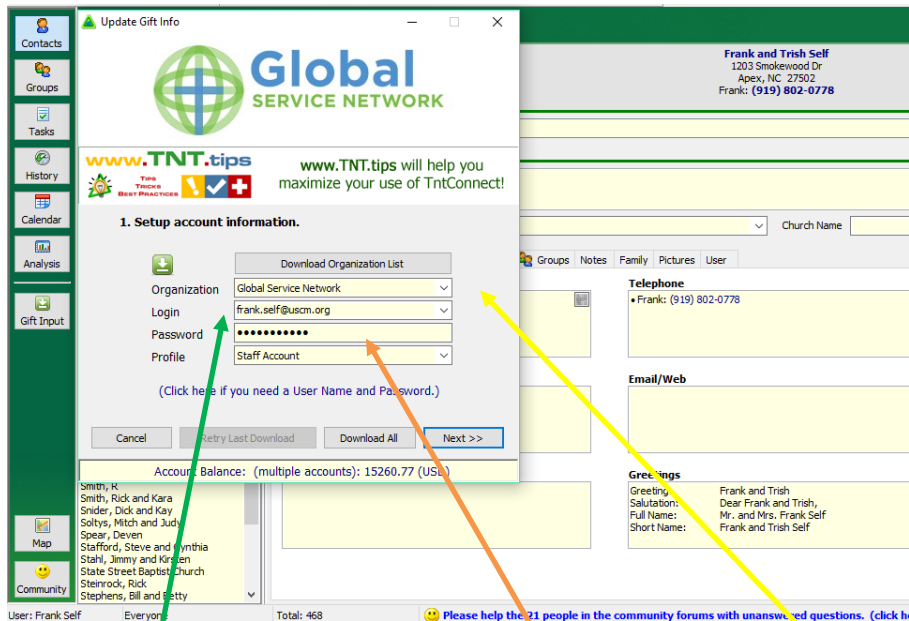
To request access to this Staff Portal, please contact us.
Click here to contact us.

4. If you only wish to use the Staff Portal you can stop but you will want to save the link in step #1 as that is how you access the Staff Portal. If you wish to use TntConnect you will need to complete the remaining steps.

- If you don't currently have TntConnect on your computer browse to <https://www.tntware.com/tntconnect/downloads/> download and install it before proceeding



- Open TntConnect
- Click Gift Input



- Click on the Organization drop down and select Global Service Network. If you don't see the list you may have to click on Download Organizational List.
- Enter **login** (The Key login name) and **password** (The Key password)
- Click next a few times and you should be setup.